

**Minutes**  
**Mecklenburg County Public Library (MCPL) Trustees**  
**July 19, 2017 – 2:00 pm**  
**Boydton Public Library (BPL)/HQ Facility – 1294 Jefferson Street, Boydton, VA 23917**

Present: Ramona Field, Jane Lipscomb, Chairman Vin Montgomery, Secretary  
Hilda Puryear, Interim Director Joyce-Parcell Greene

**I. Call to Order**

Chairperson Montgomery called meeting to order at approximately 2:00 pm.

**II. Election of Officers**

On a motion by Lipscomb, seconded by Field, the following officers were elected:

Chairman	Vin Montgomery
Vice Chairman	Leonard Elam
Secretary	Hilda Puryear

**III. Resolution**

On a motion by Lipscomb, seconded by Field, a resolution thanking Leigh Lambert for her seven years of service was passed and signed by the trustees.

**IV. Approval of April 26, 2017 Minutes**

On a motion by Lipscomb, seconded by Field the minutes were accepted.

**V. Director's Report**

**A. General Progress (Branch Information)**

Greene gave a brief update for each of the four branches.

1. Selena Mayfield is a student worker at Butler.
2. Two incidents at Butler required police intervention.
3. Solutions are being sought for water problems at Burnett.
4. Burnett will be closed on July 22, 2017, for Lakefest.
5. Ava Dudley was hired at R.T. Arnold as a Saturday worker.
6. A lego wall will be installed in the former coffee area at Arnold.

**B. Circulation Report**

All branch managers continue to work on improving circulation.

**C. Technology Report**

1. Randy has completed installing access points to capture count of Wi-Fi users.
2. Wanda has completed inventory. Branch supervisors will be trained in September for inventory projects.

**D. Financial Report**

Greene is waiting for county input.

**E. Annual Report**

1. All microfilm has been digitalized and will be available on line.
2. Ten computers, two laptops, and three scanners were purchased.
3. An accurate count of Wi-Fi usage is now possible with installation of access point equipment.
4. Branch supervisors continue to work on ideas to stimulate circulation.
5. Patron count and Wi-Fi usage are up.

**VI. Old/Unfinished Business**

**A. State Budget**

MCPL did receive full state aid, including the library director's salary, for the first quarter and will continue to receive the allocation for director as long as negotiations are in progress.

**B. Digitalization Project**

The project has been completed.

**C. Summer Reading Program**

Final report will follow at the completion of all programs.

**D. Regional System**

MCPL representatives and Halifax/South Boston Public Library representatives met on May 31, 2017, in Boynton with Kim Armentrout from the Library of Virginia to look at the pros and cons of a regional system.

**VII. New Business**

**A. Trustee Appointment**

In June, Mecklenburg County Board of Supervisors reappointed Vin Montgomery as a trustee of the MCPL for a four year term from July 1, 2017 – June 30, 2021.

**B. Holidays**

1. On Labor Day, MCPL will be closed September 2<sup>nd</sup> and 4<sup>th</sup>.
2. On Columbus Day, MCPL will be closed October 9<sup>th</sup>.

**C. Director**

Resumes have been received.

**E. CIPA (Children's Internet Protection Act)**

On a motion by Montgomery, seconded by Lipscomb, trustees approved MCPL to use the Children's Internet Protection Act.

**VIII. Citizen's Comments**

None

**IX. Adjournment**

On a motion by Lipscomb, seconded by Field, Montgomery adjourned the meeting after reminding trustees that the next regular trustee meeting will be on October 18, 2017 at 2:00 pm.

Signature Hilda J. Puryear  
Hilda J. Puryear, Secretary

Date 10/18/2017

Signature Vin Montgomery  
Vin Montgomery, Chairperson

Date 10/18/2017